OE3C wrap up meeting

Things to do/discuss:

* Writing thank you notes
  + Kelsy will go through photos and make sheet of photos
  + Tony will write thank you note—one size fits all which will then be personalized in individual emails
  + Everyone will look at the list and send out the thank yous to sponsors we contacted originally
* Website/dropbox maintenance
  + Jamie will check with computer services etc.
  + Will upload photos to site and publicize.
  + Sara, Tony, will keep dropbox
* Finances
  + On-site registrants are deposited
  + Everyone from committee has been reimbursed
  + Potentially we might have over $10,000
  + After we pay conference services, we will need to figure out how to transfer funds to next year
* OE3C 2015
  + Any news from York?
    - None
  + Next steps?
    - Email departments at York, Ryerson, UoT and Brock
      * Grab emails from publicity list
        + Send out a form letter to each them—KATE

Put pressure on York

* + - * After that, maybe McMaster, Queens
    - Tony will talk to people at CSZ/CSEE
  + Exit reports